



UNIVERSITY OF PAVIA

Department of **The Science of the Nervous System and of Behaviour**

IUSS - School for Advanced Studies, PAVIA

Cognitive, Social and Behavioural Sciences

DIDACTIC REGULATIONS
(art. 12 - D.M. 22 October 2004 n. 270)

INTERFACULTY SECOND-CYCLE DEGREE IN
PSYCHOLOGY, NEUROSCIENCE AND HUMAN
SCIENCES

Class LM-51
(Second-cycle degree in Psychology)

2018/19
Academic Year

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PART ONE – GENERAL REGULATIONS

Art. 1 – Name, class, location, and length of degree programme

1. The second-cycle degree in English in *Psychology, Neuroscience and Human Sciences* at the Department of the Science of the Nervous System and of Behaviour at the University of Pavia is carried out in collaboration with the Scuola Universitaria Superiore IUSS Pavia (School for Advanced Studies). It belongs to Class LM-51 of the second-cycle degrees in Psychology as indicated in ministerial decree (DM) 16 of March 2007.
2. The second-cycle degree is two years in length.

Art. 2 – Regulatory texts of reference

1. To ensure the freedom of teaching and the rights-duties of teachers and students, the organization of courses and the carrying out of academic activities for the interfaculty second-cycle degree in *Psychology, Neuroscience and Human Sciences* are regulated by the present Regulations, in conformity with the convention of collaboration between the University of Pavia and the IUSS regarding the creation, activation, organization and management of the degree programme, with the statute of the University of Pavia, with the general university regulations (which can be found at: <http://www.unipv.eu/site/home/ateneo/statuto-e-regolamenti.html>), and with the course regulations of the Department of the Science of the Nervous System and of Behaviour (which can be found at: <http://www.unipv.eu/site/home/ricerca/dipartimenti/documento27260.html>).
2. Anything not expressly indicated in the present Regulations comes under the existing legal provisions.

Art. 3 – Body responsible for course and organizational coordination

In compliance with the criteria established by the Regulations in Article 2 and the Regulations for the composition and functioning of the didactic councils, the body responsible for course and organizational coordination is the didactic council for *Psychology, Neuroscience and Human Sciences*, henceforth indicated as the Didactic Council. The Didactic Council determines the faculty member of reference for the degree programme, who is indicated by name in the SUA form (Scheda Unica Annuale - Annual Study Plan) (<https://gestionedidattica.unipv.it/index.php/file/2018SUA05416.pdf>). The Didactic Council is composed of all faculty teaching in the degree programme as well as a student representative. It annually appoints a commission to select and evaluate candidates applying for admission, deciding on any recognition of previous academic activities and, if necessary, on ways for foreign students to make up for any gaps in their academic preparation when there is allowance for greater flexibility in their academic curriculum.

Each year the Didactic Council determines the curriculum and activates the *Practice Courses and Labs*, PCL) to offer a complete curriculum for the various subject areas, to coordinate the various courses across several semesters, and to sequentially arrange for any prerequisite courses that may be necessary.

Art. 4 – Administrative services

The Student Affairs office deals with the administrative side of the students' academic activities, from their entry into university until their graduation (enrolment, transfer, tuition, recognition of previous degrees, student mobility, etc.). The Orientation Centre (C.OR.) undertakes activities and projects to aid students in their choice of what to study at university, provides support during their studies, and helps them in finding a job after graduation. To this end, the C.OR organizes group and individual activities and provides consulting and orientation meetings. The C.OR site can be found at: <http://cor.unipv.it/>.

Course information is available at the secretariat of the Psychology Department (website at: <https://psychology.unipv.it/>).

PART TWO – ORGANIZATION OF COURSE ACTIVITIES

Art. 5 – Annual Study Programme of the course of study

The Annual Study Programme of the course of study taken from the ministerial Data Bank is available at: <https://gestionedidattica.unipv.it/index.php/file/2018SUA05416.pdf>

Art. 6 – Admission requirements

1. The second-cycle degree has a closed number of admissions. In accordance with Article 2, clause 1, letter a) of Law 264/1999, each year the academic authorities determine, based on the proposals of the Didactic Council and the decisions of the Departmental Board for the Science of the Nervous System and of Behaviour, the quotas for admission (which also include the number of foreign extra-community students not regularly resident in Italy to be accepted into the degree programme) and also create a commission to evaluate the candidates previous degrees for purposes of admission, as defined in clause 4 below.
2. To gain admission into the degree programme, the student must possess a three-year university degree or diploma, or another degree or diploma from an Italian or foreign institution deemed suitable by the competent university bodies (cf. Student Regulations).
3. Admission entails a selection process based on previous degrees or diplomas and a possible interview.
4. The selection of students will consider both the eligibility criteria for second-cycle degrees in Psychology (88 credits in at least 7 psychology SSDs (Scientific Disciplinary Sectors) from M-PSI/01 to M-PSI/08) and *ad hoc* evaluations for foreign students in order to equate their academic preparation with that required for Italian students. Students with a degree from a foreign university can be evaluated in terms of the equivalence of their degree with the three-year degree in Psychology Science and Techniques (L-24) rather than the 88-credit requirement and/or possession of the Europsy certification. In such cases, the commission may also require specific tutoring activities to ensure uniformity between the academic background of foreign students and those from Italian universities.
5. To gain admittance to the second-cycle degree programme, students must present during enrolment a suitable language certification (cf. recognized certifications in Article 19) and demonstrate a minimum B2 level (Common European Framework of Reference for languages – CEFR) in both written and spoken English.
6. Students not possessing such a language certification or to whom clause 4 above applies can have their language competence verified during the selection exam.
7. The enrolment procedure and participation in the selection process, as well as the publishing of the selection ranking and enrolment lists, including replacement students and reduced credit requirements, are published in the “Call for applications” [enrolment notice] on the Student Affairs webpage: <http://www.unipv.eu/site/en/home/study/admission/degree-seeking-students/articolo13958.html> and that of the Psychology Section: <https://psychology.unipv.it/>, e dello IUSS <http://www.iusspavia.it/>

Art. 7 – Course organization

1. Each credit corresponds to 25 hours of activity per student, as indicated in the regulations: 6 hours of lessons (or equivalent course activities) and 19 hours of individual study. By regulation, the average amount of learning activity by each full-time student in one year is 60 credits (CFU). Except for the circumstances described in Article 13, the credits corresponding to each academic activity of a student are earned by passing an exam or following another form of evaluation of his or her preparation or acquired competencies.
2. The lesson schedule is determined annually and entails a didactic activity (lessons, PCL) normally from September to June, interspersed with exam sessions.
3. There are three exam sessions (during periods where lessons are suspended): a winter session (January-February), a summer session (June-July), and a make-up session in September. In all, there are at least 6 exam dates: 2 during the winter session, 3 during the summer session, and 1 during the make-up session. By regulation, exam dates during the session must be scheduled at least two weeks apart.
4. The graduation sessions are by regulation scheduled in March, July, September and December.

5. The academic calendar of lessons, exams and thesis defense sessions are published on the websites of the Psychology Section (<https://psychology.unipv.it/>) and of the IUSS. The schedule complies with the ministerial deadlines.

6. The Didactic Council can decide to arrange specific tutoring and detailed study activities, also on the recommendation of the commission that has evaluated the previous academic performance of the admitted students, to create uniformity regarding their acquired knowledge and didactic coherence in terms of the two-year degree programme.

7. Student athletes who provide proper certification of scheduling conflicts between their sports commitments and the exam schedule may request and be granted extraordinary exam dates reserved for them alone.

Student athletes are defined as those who practice sports at the Olympic, world, European, Italian, and intermediate category levels in sports recognized by the Italian National Olympic Committee (CONI), the Italian Paralympic Committee, or the Italian University Sports Centre (CUSI).

Art. 8 – Study plans

1. The *standard course syllabus* is the set of academic activities (required, optional and freely chosen by the student), along with any prerequisite courses, which the student must undertake in order to obtain a degree. The standard course syllabus for the second-cycle degree includes the academic activities called for by the students (see ATTACHMENT 1). Study plans that conform to the standard model in the present Regulations are automatically approved.

2. Students who intend to follow a course of studies different from that called for in the present Regulations may present an *individual study plan* within the deadline established annually by the university.

3. The individual study plan is valid and can be approved only if the activities it contains correspond to the requirements established by the course of study class and by the didactic regulations and entails the earning of a number of credits at least equal to that required for the granting of a degree.

4. The individual study plan must be approved by the Didactic Council, which will consider the requirements for the students' educational and professional preparation. The Council may suggest appropriate changes to the study plan to make it more coherent with the educational objectives of the degree programme.

5. All students are required to present their study plan within the terms indicated annually by the university.

Art. 9 – Joint degree programme

There are provisions for programmes or agreements for the awarding of a joint degree.

Art. 10 – Attendance and course prerequisite requirements

1. There are normally no attendance requirements for courses. However, attendance is strongly recommended. Some courses may require obligatory attendance. Students not able to attend must arrange with the teacher for the necessary supplemental activities.

2. Attendance is required for the Practice courses and Labs, which are didactic activities conducted in seminar form that require an 80% attendance (attendance at four-fifths of the lessons). At the end of the lessons, the students get official recognition for having participated in and attended the course.

3. Normally there are no prerequisite courses when moving from one course to another. Any prerequisites for each discipline are indicated in the programmes of the individual courses published on the University of Pavia webpage in the “Course Catalogue”: <http://www.unipv.eu/site/en/home/study/course-catalogue.html>).

Art. 11 – Student optional activities

1. The study plan for students enrolled in the second-cycle degree allows for 12 credits for elective courses (see Article 10, clause 5 of ministerial decree (DM) 270/2004 – the so-called “TAF D”). The Didactic Council proposes a list of recommended courses and activities, though the student has the right to choose whichever course he or she prefers from among those offered and accredited at the University of Pavia or the IUSS, so long as the course is coherent with the educational project.

2. Among the elective activities (see Article 10, clause 5 of DM 270/2004 – the so-called “TAF D”), students may choose courses which are part of the limited-number courses of study, both at the local and national levels, except for limited-number courses at the national level in the medical area.

Students may also include courses offered in first-cycle degree programmes.

3. Students may not choose course already taken previously at university, unless they have obtained specific validation for these courses outside of the 180 credits needed to obtain a first-cycle degree. The competent offices will verify whether the students have complied with the regulations when checking their academic background preliminary to admission to the second-cycle degree exam. In the event of non-compliance with the regulations, the student will be denied entry to the degree exam and obliged to change his or her study plan.

4. Students may include in their annual study plan academic activities in excess of the required number of credits, up to an overall total of 24 credits.

Art. 12 – Internships

The standard study plan does not allow for the acquisition of credits through internships. Nevertheless, the possibility exists for the recognition of internships to orient students to the world of work; that is, extra-curricular internships undertaken voluntarily by students. Such internships, as well as those undertaken as part of the *Erasmus Traineeship* (previously the *Erasmus Placement*) (see Article 17 below) can be approved by the Didactic Council as an “individual training activity” based on a favorable opinion by the teacher of reference (who must assess the pertinence of the activity with respect to the curriculum of study). If the internship cannot be validated as a “supplemental educational activity”, the Didactic Council can examine whether it is possible to validate it in terms of other activities included in the study plan. Please note that the annual internship required for the state examination for psychology must be undertaken on a full-time basis after graduation.

Art. 13 – Exams and final mark determination

1. Exams can be both oral and/or written, depending on the didactic requirements of the teachers on the course. The format of the exams is indicated as part of the teaching programme published on the University of Pavia website in the “Course Catalogue”: <http://www.unipv.eu/site/en/home/study/course-catalogue.html>).
2. The marks for exams are out of 30. Credits are awarded for marks equal to or above 18/30. In the case of a maximum mark of 30/30, the exam commission can unanimously award *cum laude*. Students are not allowed to repeat an exam already passed in the attempt at getting a higher mark.
3. The commission that evaluates exams and other student assessments is formed according to the university course regulations.
4. During each exam session a student can take all the exams (regarding courses already given in the academic year of his or her enrolment) indicated in the study plan, and viewable in the reserved area of the university webpage, without any limitation, except for any prerequisites that may be required. To gain admittance to an exam, students must enroll online in their reserved area following the indications provided in the website of the Psychology Section.
5. With regard to the “Other useful knowledge for entry into the world of work”, the standard study plans call for 4 credits for supplemental educational activities, which can be earned by participating in experiments (at the Psychology Section or the IUSS) or at psychological congresses, conferences and seminars (even those not organized by the University of Pavia or held in Pavia) which do not require the payment of an enrolment fee and are not directly connected to course activities. Information on how to gain recognition for such activities is available at the website (<https://psychology.unipv.it/>)
6. Students earn credits for *Practice Courses and Labs* in the first and second years by attending the course (with a minimum attendance of 80%), which is in seminar format, based on the method and terms indicated in the website (<https://psychology.unipv.it/>). At the end of the course, students receive a pass/fail mark.

Art. 14 – Final exam and awarding of degree

1. Degrees are awarded after successfully passing a final exam, which assesses whether a student has achieved the educational objectives of the second-cycle degree in *Psychology, Neuroscience and Human Sciences*.

2. The final exam is worth 14 credits and consists in the preparation and discussion by the student of an original thesis written under the guidance of a supervisor, who is usually selected before the beginning of the last year of study. The exam is open to the public.

3. The overall mark is the sum of the average weighted marks of a student's courses and of any marks for extra-curricular activities determined by the Didactic Council, added to the mark for the thesis dissertation, based on the type and quality of the work, the judgment of the supervisor and co-supervisor, the presentation by the graduating student, and the subsequent discussion. The awarding of *cum laude* requires unanimous agreement on the part of the examining committee.
4. The thesis must be written in English and the thesis discussion carried out in English as well.

PART Three – Regulations regarding students' academic standing

Art. 15 – Criteria for the recognition of duly certified extra-university knowledge and skills

The Didactic Council, (following a request by a student and after deliberations that take into account the view of the teacher of reference) can validate up to a maximum of 12 credits (overall for the five-year period comprising the three-year and two-year degrees) in accordance with Article 14 of Law 240/2010:

- a) professional knowledge and skills duly certified in each case in according with existing regulations;
- b) other knowledge and skills acquired during post-secondary educational activities planned and implemented with the participation of a university.

Recognition for a) and b) above is granted exclusively based on the competencies shown by each student; therefore, the Didactic Council will evaluate on a case by case basis whether to interview the student to verify, before an appropriate commission, whether the credits for which validation is requested match the knowledge and skills actually possessed.

Art. 16 – Criteria for the recognition of credits earned

1. The Didactic Council, following a request by a student (according to the procedure and time frame set by the university), and after an examination of the relative documentation, will decide on the recognition (type and number of educational activities) of the earned credits:

- a) in cases of transference from another university, from one course of study to another, or the undertaking of educational activities in another Italian or foreign university;
- b) in cases of transfer from one course of study to another in the same class (in this case, the share of credits for the same scientific-disciplinary sector that are directly awarded to a student cannot be below 50% of those actually earned);
- c) in cases of a student who has already received his or her degree from the University of Pavia or another Italian or foreign university and who requests at the time of enrolment an abbreviated degree programme;
- d) when a student has earned an excess of credits (with respect to the 180 required for obtaining a degree) for the first-level degree programme (at the University of Pavia or another Italian or foreign university).

2. Based on the number of credits granted, the Didactic Council can decide to abbreviate the degree programme. In all cases presented in clause 1, the student must in any event take part in the obligatory selection process.

3. Academic degrees earned at foreign universities can be deemed equivalent to the corresponding ones from the University of Pavia based on specific arrangements in international conventions. In the absence of such conventions, the Department of Sciences of the Nervous System and of Behavior can decide, based on a proposal from the Didactic Council regarding the correspondence of the student's educational background, to deem the degree obtained fully equivalent.

4. There is no expiration date for credits earned during previous courses of study. The credits so acquired by individuals who no longer have official student status (because they have abandoned their studies or have not taken exams for the number of consecutive years required by existing regulations for the course of study in question) can be validated by a decision of the Didactic Council that the educational content involved is not obsolete.

Art. 17 – Criteria for the recognition of academic activities at foreign universities

1. Students in degree programmes may undertake part of their studies at foreign universities where agreements are in place (Erasmus programme or other exchange programmes).
2. During his or her study abroad, students can take courses and exams, even activities to prepare their dissertations.
3. In defining an educational plan, students, in agreement with the teachers of the discipline in question, must indicate the activities they intend to undertake abroad; these activities must correspond to those indicated in the study plan. Before leaving to go abroad, students must present the *learning agreement* (a document listing the courses that will be taken and the corresponding credits), which must be agreed upon and signed by the student, the delegate of the course of study for student mobility programmes, and the corresponding figure at the host university.
4. At the end of the period of study, the Didactic Council, based on certification of the course activities abroad in the “*Transcript of records*” (issued by the host university abroad), will decide on recognition of the exams taken abroad (if pertinent to the study plan in question) and award the relative credits.
5. The University of Pavia guarantees full recognition of educational activities undertaken abroad if these conform to the most recently approved *learning agreement*.
6. If the recognized educational activities are not included in the most recent study plan approved for the student, then the student must change his or her study plan following the indications of the Didactic Council.
7. Students’ activities during the *Erasmus Traineeship* programme (previously the *Erasmus Placement*) may be recognized by the Didactic Council (based on their pertinence to the study curriculum) as supplemental educational activities under the “Other useful knowledge for entry into the world of work” (cf. Article 12).

Art. 18 – Admission to subsequent years

With reference to Article 6, clause 4, and Article 16, a student may be admitted to the second year if he or she has earned 30 credits in the existing study plan for the second-cycle degree in *Psychology, Neuroscience and Human Sciences*, subject to approval by the Didactic Council.

Art. 19 – Certifications

The following language certifications corresponding to a B2 level of the Common European Framework of Reference for languages (established by the European Council) are accepted and automatically recognized as attesting to a knowledge of English at the required level for admission to the degree programme:

Certifying Body	Certification corresponding to the B2 level of the Common European Framework of Reference for languages
Cambridge English Language Assessment (Part of the University of Cambridge)	Cambridge English: First (FCE)
Cambridge English Language Assessment (Part of the University of Cambridge)	International English Language Testing System (IELTS): minimum score: 5.5
Cambridge English Language Assessment (Part of the University of Cambridge)	Business Language Testing Service (BULATS) Reading/Language Knowledge Test: minimum score: 60
Educational Testing Service (ETS)	Test of English as a Foreign Language Internet Based Test (TOEFL iBT): minimum score: 77
Educational Testing Service (ETS)	TOEIC Listening and Reading Test: Minimum score: 785 + TOEIC Speaking and Writing Test: minimum score: 310

Trinity College London	Integrated Skills in English (ISE II)
City & Guilds	Communicator B2
Pearson	English for Speakers of Other Languages (ESOL) Level 1 B2

Acceptance of these certifications is decided on a case by case basis by the Didactic Council, if necessary with the collatoration of the university Language Centre.

Master Degree in PSYCHOLOGY, NEUROSCIENCE AND HUMAN SCIENCES

(LM-51 PSYCHOLOGY)

ACADEMIC YEAR 2018/2019

(CDS 05416-1818– Regulations 2018 – Course Regulations 2018)

To be submitted online from to only if already enrolled

All information available at: <https://psychology.unipv.it/courses/master-degree/>

Student number..... Surname Name.....

1° YEAR 2018/2019

(Area: Psicologia generale e fisiologica)

SSD	code	course	CFU
	508544	Cognitive neuroscience <i>Comprising three different modules:</i>	18 CFU
M-PSI/01	508545	Experimental Psychology	6 CFU
M-PSI/02	508546	Clinical Neuropsychology	6 CFU
M-PSI/02	508547	Forensic Neuroscience	6 CFU

(Area: Psicologia dello sviluppo e dell'educazione)

M-PSI/04	508548	Cognitive Development	6 CFU
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Four courses to be chosen among:

(Area: Affini e integrative)

SSD	code	Courses	CFU
BIO/09	508555	Neural modelling and computation	6 CFU
L-LIN/01	508554	Communication and Neuropragmatics	6 CFU
L-LIN/01	508553	Neurolinguistics	6 CFU
M-FIL/05	508556	Epistemology, Logic and informal reasoning	6 CFU
M-PSI/01	508549	Cognition	6 CFU
M-PSI/01	508552	Psychology of music	6 CFU
M-PSI/02	508557	MRI Physics for neuroscience	6 CFU
M-PSI/02	508551	Neurobiology of memory	6 CFU
M-PSI/02	508550	Neuroeconomics	6 CFU

Extra (Area: Altre conoscenze utili per l'inserimento nel mondo del lavoro)

508558	Practice courses and labs	8 CFU
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Extra (Area: Altre conoscenze utili per l'inserimento nel mondo del lavoro)

508560	Individual training activity	4 CFU
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All information regarding Practice courses and labs and Individual Training activity available at: <https://psychology.unipv.it/>

TOTAL CFU 60

date..... signature.....

2° YEAR 2019/2020

(Area: Psicologia dinamica e clinica)

508562	M-PSI/08	Applied Clinical Neuroscience	6 CFU
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(Area: Psicologia sociale e del lavoro)

508563	M-PSI/05	Social Cognition	6 CFU
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Two new courses to be chosen among:

(Area: **Psicologia generale e fisiologica**)

508549	M-PSI/01	Cognition	6 CFU
508572	M-PSI/01	Cognitive rehabilitation	6 CFU
508567	M-PSI/01	Development of musical ability	6 CFU
508566	M-PSI/01	Neuroscience of music	6 CFU
508564	M-PSI/01	Psychology of learning disabilities	6 CFU
508552	M-PSI/01	Psychology of music	6 CFU
508574	M-PSI/02	Applied neuroscience	6 CFU
508557	M-PSI/02	MRI Physics for neuroscience	6 CFU
508551	M-PSI/02	Neurobiology of memory	6 CFU
508550	M-PSI/02	Neuroeconomics	6 CFU
508573	M-PSI/02	Neuroethics	6 CFU
508565	M-PSI/03	Advanced Research methods	6 CFU

One new course to be chosen among:

(Area: **Affini e integrative**)

508555	BIO/09	Neural modelling and computation	6 CFU
508575	BIO/09	Neurophysiology	6 CFU
508554	L-LIN/01	Communication and Neuropragmatics	6 CFU
508568	L-LIN/01	Language acquisition and degeneration	6 CFU
508553	L-LIN/01	Neurolinguistics	6 CFU
508569	M-FIL/02	Philosophy of mind	6 CFU
508556	M-FIL/05	Epistemology, Logic and informal reasoning	6 CFU
508549	M-PSI/01	Cognition	6 CFU
508572	M-PSI/01	Cognitive rehabilitation	6 CFU
508567	M-PSI/01	Development of musical ability	6 CFU
508566	M-PSI/01	Neuroscience of music	6 CFU
508564	M-PSI/01	Psychology of learning disabilities	6 CFU
508552	M-PSI/01	Psychology of music	6 CFU
508574	M-PSI/02	Applied neuroscience	6 CFU
508557	M-PSI/02	MRI Physics for neuroscience	6 CFU
508551	M-PSI/02	Neurobiology of memory	6 CFU
508550	M-PSI/02	Neuroeconomics	6 CFU
508573	M-PSI/02	Neuroethics	6 CFU
508565	M-PSI/03	Advanced Research methods	6 CFU
508571	M-PSI/04	Socio-emotional development	6 CFU
508570	M-PSI/08	Developmental psychopathology	6 CFU

12 CFU to be chosen among all available courses at University of Pavia or IUSS :

SSD CODE COURSE

CFU

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Extra (Area: **Altre conoscenze utili per l'inserimento nel mondo del lavoro**)

508559	Practice courses and labs 2	4 CFU
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All information regarding Practice courses and labs are available at: <https://psychology.unipv.it/>

503327	Master thesis	14 cfu
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TOTAL CFU 120

date..... signature.....

EXTRA CFU may be obtained upon request to the Teaching Council

Variations of the study plan will not be approved unless they are justified by important reasons. If you wish to make different choices from the one provided, the study plan is individual. (WRITE THE NEW NAME OF EXAM IN THE COLORED BOX AND DRAW A LINE ON THE EXAM YOU WISH TO CHANGE. WRITE THE NUMBER OF CHOICE THE EXAM REFERS TO IN THE COLORED BOX). It is required to add a revenue stamp of 16€ to the form and the study plan will be submitted to the qualified Teaching Council Approved by THIS STUDY PLAN IS WRITTEN IN COMPLIANCE TO THE STUDY COURSE REGULATIONS AND TO THE STUDENT ENROLLMENT CLASS ("SCHEDE RAD") HEAD OF